



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
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22 May 2026

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 2nd June, 2026 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)

Yours faithfully

DAMIAN ROBERTS

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

7 - 10

PART 1 - PUBLIC

2. Apologies for absence 11 - 12
3. Declarations of interest 13 - 14

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 15 - 22

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 7 April 2026

Matters in accordance with Part 3 of the Constitution

Executive Non-Key Decisions

5. Risk Management 23 - 40

Consideration of the recommendations of the Audit Committee in respect of Risk Management.

6. Section 106 Processes and Considerations 41 - 54

Consideration of the recommendations of the Overview and Scrutiny Committee in respect of the management and monitoring of s106 funding and process improvements.

7. Annual Service Delivery Plan Quarter 3 (2025/26) Reporting 55 - 82

Consideration of the recommendations of the Overview and Scrutiny Committee in respect of the Annual Service Delivery Plan 2025/26 Quarter 3 update.

8. Updating the Council's Affordable Housing Protocol 83 - 94

Consideration of the recommendations of the Housing and Planning Scrutiny Select Committee in respect of the Affordable Housing Protocol.

The recommendations are marked 'to follow' and will be circulated in advance of the meeting.

Matters submitted for Information

9. Minutes of Panels, Boards and Other Groups 95 - 114

The minutes of meetings of Advisory Panels, Boards and Other Groups are attached:

- Notes of Tonbridge Community Forum of 11 May 2026

Any recommendations arising from these minutes are set out as individual items on this agenda.

10. Decisions taken by Cabinet Members 115 - 116

A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.

11. Notice of Forthcoming Key Decisions 117 - 122

The Notice setting out the Key Decisions anticipated to be considered during the period June/July to September 2026 is attached. The Notice remains subject to change until its publication date.

12. Urgent Items 123 - 124

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

13. Exclusion of Press and Public 125 - 126

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Matters in accordance with Part 3 of the Constitution

Executive Key Decisions

14. South-West Kent Waste Services Contract - Options Report 127 - 138

(Reason: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))

Consideration of the recommendations of the Communities and Environment Scrutiny Select Committee in respect of options for the future frequency of cleansing of specific sections of High-Speed Roads (largely Dual Carriageways), cleansing of specific areas of Parks & Open Spaces and the future financing of new vehicles deployed on the contract.

The recommendations are marked 'to follow' and will be circulated in advance of the meeting.

15. Lease Arrangements for Tonbridge Farm Sportsground 139 - 154

(Reason: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))

Consideration of the recommendations of the Finance, Regeneration and Property Scrutiny Select Committee in respect of a proposal relating to a lease extension at the Tonbridge Farm Sportsground.

The recommendations are marked 'to follow' and will be circulated in advance of the meeting.

Executive Non-Key Decisions

16. New Angel Leisure Centre - Financial Review 155 - 264

(Reason: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information))

Consideration of the recommendations of the Overview and Scrutiny Committee in respect of funding arrangements for the replacement Angel Leisure Centre.

17. Fly Tipping and Littering Enforcement Options Report 265 - 288

(Reason: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))

Consideration of the recommendations of the Communities and Environment Scrutiny Select Committee in respect of recent enforcement activity relating to littering and fly tipping offences and options for the provision of future activities.

The recommendations are marked 'to follow' and will be circulated in advance of the meeting.

18. Management of Haysden Country Park 289 - 296

(Reason: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))

Consideration of the recommendations of the Communities and Environment Scrutiny Select Committee in respect of the management of Haysden Country Park.

The recommendations are marked 'to follow' and will be circulated in advance of the meeting.

Matters submitted for Information

19. Tonbridge Town Centre Programme Board - Notes of 24 April 2026 297 - 356

(Reason: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))

This report details the notes from the Tonbridge Town Centre Programme Board (TTCPB) meeting on 24 April 2026.

20. Urgent Items 357 - 358

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor M D Boughton, (Leader)
Councillor R P Betts, (Housing, Environment and Economy)
Councillor M A Coffin, (Finance, Waste and Technical Services)
Councillor D Keers, (Community Services)
Councillor A Mehmet, (Infrastructure and Tonbridge Regeneration)
Councillor M Taylor, (Planning)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.